



**Welcome to your new home,**

**We are pleased to have you move into one of the properties which we manage for one of our individual private owners.**

**Your lease, security deposit agreement and other important papers are all stored on your Tenant Portal. Also attached are details about our Residents Benefits Package.**

**For your convenience, and to better serve all of our tenants, we offer access to your account information 24 hours a day, from any phone, tablet or computer.**

**With our online Tenant Portal you can:**

- View your account balance, charges, and payments**
- Submit maintenance requests online**
- Access an online directory of important phone numbers**
- And more...**

**To get started, following these simple steps:**

- 1. Point your web browser to our home page at <http://coastalgroupprentals.com>**
- 2. Go to the Resident Sign In at the right side of the page.**
- 3. Enter your email address used in your rental application and password sent by email. and if you have forgotten your password.....**
- 4. Enter your email address and then wait for a welcome email containing your temporary password**

**We hope this service will enhance your experience with us at Coastal Group, Inc. Realtors. As always, we welcome your feedback and suggestions.**

**If you have any questions, or need assistance registering online, please let us know by calling our office at 757-233-9595.**

**Thank you,**

**from all of us at Coastal Group Inc.**

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2 pages**